

# Request for Special Accommodation

Village of Evendale Recreation Department  
10500 Reading Road  
Evendale, Ohio 45241  
513-563-2247

Please complete this form and return it within five days of receipt. The form will be kept on file at the Recreation Department. In advance, thank you for your time and cooperation.

Activity: \_\_\_\_\_

Date of request: \_\_\_\_/\_\_\_\_/20\_\_\_\_ Date accommodation needed by: \_\_\_\_/\_\_\_\_/20\_\_\_\_

Person making this request: \_\_\_\_\_

Address (street, city, zip): \_\_\_\_\_

Phone: \_\_\_\_\_

Request: \_\_\_\_\_

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\_\_\_\_\_ Office Use \_\_\_\_\_

Follow-up information (documentation, resources used, cost, etc.): \_\_\_\_\_

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Final Cost: \_\_\_\_\_